



American Legion Riders

Ernest F. Oldenburg Post 216

Milford, MI

Chapter By-Laws

2014

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**American Legion Riders 216
Chapter By-Laws**

Article I – Name

Section 1. The name and nature of the Chapter are as set forth in the Constitution.

Article II – Managements

Section 1. Officers of this Chapter shall be elected annually at the regularly schedules April meeting and take office at the next meeting following that of the election.

Section 2. All vacancies existing in any office of the Chapter from any cause other than the expiration of the term shall be filled by a majority vote of the remaining members of that Executive Committee and a person so elected shall hold office for the unexpired term of the member of the committee or officer whose position was vacated.

Section 3. A vacancy shall exist when a member of officer is absent from the Chapter due to resignation, loss of qualifications, incapacity from injury or illness or for a continuous period of unexcused absences considered detrimental to the interest of the Chapter by the remaining members of the Executive Committee.

Article III – Meetings

Section 1. The regular meeting of the Chapter shall be held at Post 216 on the second Monday of each calendar month at 7:30 PM at which time may be transacted such business as properly be brought up for action

Section 2. The Chapter Director or a majority of the Executive Committee shall have power to call a special meeting of the Chapter at any time.

Section 3. Upon written request of 25% of the membership, the executive Committee shall call special meetings of the Chapter.

Section 4. Five (5) members shall constitute a quorum.

Article IV – Chapter Executive Committee

Section 1. The Executive Committee shall meet for organizational or such other business as may come before it all the call of the Chapter Director within 10 days after the installation of new officers.

Thereafter the Chapter Executive Committee shall meet as often as the Chapter Director may deem necessary. The Chapter Director shall call a meeting of the Chapter Executive Committee upon the joint written request of three or more members of said Chapter Executive Committee and five (5) members of the committee shall constitute a quorum thereof.

Section 2. The Chapter Executive Committee, based on a majority vote, shall hire such employees as may be necessary generally shall have charge of and be responsible for the management of the affairs of this chapter.

Article V – Duties of Officers

Section 1. Chapter Director. It shall be the duty of the Chapter Director to preside at all meetings of the Chapter and to have general supervision over the business and affairs of the Chapter and such officer shall be the chief executive officer of the Chapter. The Director shall perform such other duties as directed by the Chapter.

Section 2. Chapter Assistant Director. The Chapter Assistant Director shall assume and discharge the duties of the office of Director in the absence or disability of, or when called upon by the Chapter Director. The Assistant Director shall also serve as the Membership Chairman. The Membership Chairman shall collect membership dues as determined by the Chapter By-laws provide same to the Chapter Treasurer. The Memberships Chairman is charged with the review and/or collection of eligibility documentation as required demonstrating compliance with National membership requirements, and to demonstrate any additional requirements as may be defined by the sponsoring Post Executive Board, applicable Department rules; of State and Local laws. The Membership Chairman shall render detailed membership reports annually or when called upon to do so at regular meetings of the Chapter.

Section 3. Chapter Secretary. The chapter Secretary shall have charge of and keep full and current record of all proceedings of all meetings, keep such records as the Post and Department organizations may require, and under direction for the Director handle all correspondence of the Chapter.

Section 4. Chapter Treasurer. The Chapter Treasurer shall have charge of all finances and see that they are safely deposited in some local bank of banks and shall report once a month to the Chapter Executive Committee the condition of the finances of the Chapter, with such recommendations as he or she may deem expedient or necessary to carry on the financial activities of the Chapter. The Treasurer shall be a signer for all checks disbursing the monies of the Chapter, and shall be provided such surety bonds in such amounts as shall be fixed by the Chapter Executive Committee and obtained by the Chapter.

Section 5. Chapter Historian. The Chapter Historian shall keep a record of all past and present actives and achievements of the ALR 216 Chapter and its members. To promote excellence through the highlighting of these activities, events and accomplishments so that the chapter membership is motivated by past successes and looks to the future achievements. To organize these records to serve as reference of the ALR 216 history.

Section 6. Chapter Chaplain. The Chapter Chaplain (or designee in the Chaplain's absence) shall be charged with the opening and closing nonsectarian prayer at each ALR 216 Chapter meeting. The Chaplain will likewise offer a prayer prior to an organized ride or sanctioned ALR 216 function. At monthly meetings the Chaplain will report the names of members that are ill or otherwise incapacitated

and see that these members of their families receive floral or printed notification of the chapter's wishes of speedy recovery or condolences.

Section 7. Chapter Road Captain. The Chapter Road Captain shall plan all tours, runs, activities and events, lead the chapter in formation riding or parades, arouse interest in activities; enforce all rules of safe motorcycle operation and group riding. Additionally, the road Captain may select assistants to aid in special tasks.

Section 8. Additional Roles. The Chapter may define additional roles, either elected or appointed, within their local By-Laws. Any such addition to the By-Laws must definitely state whether the position is elected or appointed. If an additional role is filled by appointment, any such additional to the By-Laws must definitely define who has the right of appointment (usually Director or Chapter Executive Committee by majority). Finally, any such additions to the By-Laws must define which, if any of the additional positions constitute membership on the chapter Executive Committee.

Article VI – Delegates

Section 1. Delegates and alternates to a Department American Legion Riders meetings, conventions, regional gathering or other activity shall be elected by ballot by the Chapter at a regular meeting of the Chapter to be held prior to the date of such event.

Article VII – Appointments

Section 1. The Chapter Director, immediately upon taking office each year, may appoint standing committees or commissions for the furtherance of the chapter programs.

Section 2. Such standing committees shall consist of such persons and the chair thereof, as designed by the Chapter Director.

Article VIII – Resolutions

Section 1. All resolutions of State or National scope presented to the Chapter by a member or reported to this Chapter by a committee shall merely embody the opinion of the Chapter on the subject and copy of same shall be forwarded to the Post/Department headquarters for its approval before any publicity is given or action other than mere passage by the Chapter is taken.

Article IX – Notices

Section 1. Every member shall furnish the Chapter Secretary with a valid email or postal mailing address

Section 2. The chapter secretary shall cause notice of the annual election to be given at 30 days prior to the April election meeting by email and for those without (post marked).

Article X – Rules of Order

Section 1. All proceedings of this Chapter shall be conducted under and pursuant to the Robert's Rules of Order (newly revised), except as herein otherwise provided.

Article XI – Limitations of Liabilities

Section 1. This Chapter shall incur or cause to be incurred, no liability nor obligation what so ever shall be subject to liability any other Chapter, subdivision, members of the American Legion, Post, Departments or other individuals, corporations or organizations.

Article XII – Amendments

Section 1. These By-Laws may be amended at any regular chapter meeting by a vote of two-thirds of the members of said Chapter attending such regular meeting, provided that the propel amendment shall have been submitted in writing and read at the next proceedings regular meeting. Any changes will be reported to the sponsoring Department or Post.

Section 2. Written notice to the addresses of record indicated in Article IX, Section 1, shall have been given to all members at least 5 days in advance of the date when such amendments is to be voted upon, notifying said members that at such meeting there will be presented a proposal to amend the By-Laws.

Article XIII – Eligibility of Guests

Section 1. Guests may attend organized ALR Chapter 216 rides after signing an ALR 216 waiver prior to each ride.

Article XIV – Attachments

Exhibit A – Membership Application

Exhibit B – Ride Waiver

ALR By-Laws enacted.....2009

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By-Law (also bye-law) > noun 1 Brit. A regulation made by a local authority or corporation. 2. A rule made by a company or society to control the actions of its members.

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