



**POST #216**  
**Ernest F. Oldenburg, The American Legion**  
**510 West Commerce Road, Milford, MI 48381**  
**www.milforglegion216.org**

**Adjutant Notes – Regular General Membership Meeting – Milford POST 216**

**Commander Cherf called the meeting to order at 19:00 on Tuesday, 21-May-2019.**

**ROLL CALL OF MEMBERS:**

<b>Title</b>	<b>Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
<b>Commander</b>	<b>Rich Cherf</b>		<b>X</b>	
<b>Senior Vice Commander</b>	<b>Mike Kotas</b>	<b>X</b>		
<b>Junior Vice Commander</b>	<b>Matt Tibbs</b>	<b>X</b>		
<b>Adjutant</b>	<b>Ron McCall</b>	<b>X</b>		
<b>Finance Officer</b>	<b>Dennis Finkbeiner</b>		<b>X</b>	
<b>Chaplain</b>	<b>Vern McBride</b>	<b>X</b>		
<b>Judge Advocate</b>	<b>Tom Neff</b>	<b>X</b>		
<b>Sergeant-at-Arms</b>	<b>Sam Poel</b>		<b>X</b>	
<b>Historian</b>	<b>Norm Tibbs</b>	<b>X</b>		
<b>Exec. Committee</b>	<b>Rick Bryant</b>	<b>X</b>		
<b>Exec. Committee</b>	<b>Bonnie Welbaum</b>	<b>X</b>		
<b>Exec. Committee</b>	<b>Terry Odea</b>			<b>X</b>
<b>Exec. Committee Aux</b>	<b>Sarah Nader</b>	<b>X</b>		
<b>Exec. Committee SAL</b>	<b>Mike McDonnell</b>		<b>X</b>	

Guests: Bear Hall, Sarah Nader, Auxiliary, Ray Clinard;  
Ray Clinard Escorted to the front for award for submission as Michigan Legion Officer of the year.

Presented by Adjutant McCall and Commander Kotas

Motion to Adjourn Meeting for Post elections by N. Tibbs, 2<sup>nd</sup> by R. Bryant, No discussion, voice vote passes

**Running Officers:**

Commander:	Matt Tibbs
Sr. Vice Commander:	Mike Kotas
Jr. Vice Commander:	Norm Tibbs
Finance Officer:	(No Candidate)
Chaplain:	Vern McBride
Sgt at Arms:	Rick Bryant
Exec. Committee:	Rich Cherf
Exec Committee:	James Kotas
Exec. Committee:	Bonne Welbaum

All Positions running unopposed. Adjutant McCall asked membership if there were any other nominees, Dennis Finkbeiner nominated for Finance Officer by Norm Tibbs, Dennis Finkbeiner declined the nomination. As there were no other nominations and no letters of intent other than Commander Cherf for Executive Board Member, 1 vote was cast with all members approving.



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**Approval of Minutes:**

**Review of Regular Membership** meeting minutes from April 2019. Motion to accept the minutes by T. Puente, second by T. Neff. No discussion. Voice vote passes.

**Review of Executive Committee** No Executive Meeting in April.

**Reports of Officers: Commander: Kotas:**

**Sr. Vice Commander: Mike Kotas:** Motion to approve transfer of WWII Navy Veteran Hilmer Hough, 2<sup>nd</sup> by Skip, No Discussion, Voice passes.

2019	Members	Goal	Current		Zone Position	%	District Position	%
Jan	433	80%	77	337	3	77%	11	76%
Feb	437	90%	89	385	4	88%	13	88%
Mar	431	100%	90	395	4	93.25%	15	92.44%
Apr	430	100	91	395				
May								
June								
July								
Aug								
Sep								
Nov								
Dec								

**Jr. Vice Commander: M. Tibbs.** Planning stages for the Centennial dinner are in progress in September, Picnic plans in progress and site is reserved and paid for and is Aug 3rd

**Finance Officer: Finkbeiner.**

2019	Total Income	COGS	Gross Profit	Expenses	Net Income	YTD Income	GF Balance	Poppy	Parade
Jan	\$ 38,448.53	\$ (24,310.12)	\$ 14,138.41	\$ (12,288.84)	\$ 1,849.57	\$ 1,849.57	\$ 50,966.91	\$ 9,145.11	\$ 1,225.00
Feb	\$ 36,717.31	\$ (25,373.35)	\$ 11,343.96	\$ 11,585.11	\$ (241.15)	\$ 4,273.82	\$ 49,759.47	\$ 9,145.11	\$ 1,225.00
Mar	42543.74	-28759.16	13784.58	-18780.10	-4992.52	-717.25	48135.47	\$8650.56	3225.00
Apr	7665.063	21669.26	-14004.23	-11522.96	-2451.27	196.48	20506.55	8650.56	3225.00
May									
June									
July									
Aug									
Sep									
Nov									
Dec									



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April Bills paid, \$18205.00 in usable funds, \$750.00 paid out for Boys State, \$2000.00 set aside for Scholarships, CD is worth \$20300.00, \$25600.00 was paid out for HVAC.

April Report: Motion to accept the report subject to future audit by Jim, 2<sup>nd</sup> by Neff, No Discussion. Voice vote passes.

**Chaplain:** McBride. Sam Poel is need of another Surgery.

**Service Officer:** N. Tibbs. 1 Veteran Helped.

**Historian:** N. Tibbs. 100<sup>th</sup> Anniversary

**Adjutant:** McCall: Discussed why he was stepping down due to medical issues.

**Auxiliary:** Sarah Nader. Service,.

**SAL:** McDonnell. Absent Excused. No Report

**Committee Reports:**

**Membership:** Kotas. Motion for New Members: 1 Transfer. No Discussion, Passed

**Honor Guard:** Kotas. April 23rd, 2019 Honors were held for (7) veterans at GLNC.

**Color Guard:** Last year they rendered honors for 84 Veterans. The Post is supporting AmVets as we are able. The Post still seeks a Commander to lead the Color Guard.

**Poppy:** N. Tibbs 1 Veteran Helped. Poppy total on Friday.

**Honor Walk:** Dykstra. Absent. No report.

**Memorial Day Parade:** Salvia. No Issues to report. Follow up on the 19<sup>th</sup> of June after Parade is completed

**Education and Scholarship:** Davison. Certificates in hand for Signature.

**Boys State:** Joe Meadows: No report.

**Bingo:** McDonnell. Absent Excused, No Report.

**Club Room:** McDonnell. Absent, Excused. No Report

**Charitable Gaming Tickets:** McDonnell. Absent Excused, No report.

**American Legion Riders:** McCall. New Director, Rich Cherf. All other officers remain the same

2019	Current Balance	Allocated Funds	Available Balance	Patches	Camera	Total Assets	Notes	
Jan								
Feb							\$ 500.00	New Bar Stools
Mar							\$150.00	Additional for Bar Stools
Apr								
May								
June								
July								
Aug								
Sep								
Nov								
Dec								



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**House & Building:** N. Tibbs. Chimney Repair approved by Phone/Email vote of Executive Board.

**Publicity:** Welbaum. 100<sup>th</sup> Celebration. Dinner, Also having an open house in July 21st. Milford Historical Society has requested items to put in a showcase. More information to follow. Suggestions of what to put in time capsule.

**Scouts:** Jason Logsdon. Liability Cert. turned over to the post.

### Old Business:

- Email to get info entered onto the website. The email address is: [WEBMASTERPOST216@gmail.com](mailto:WEBMASTERPOST216@gmail.com)
- There are forms on the site for rental of the hall, and use of Color and Honor Guards. There are multiple links and items on the website for members to review.
- Also, the Post's newsletter will be resurrected using a program called Mail Chimp, and is looking to do the first newsletter in the near future, and will be transmitted via email only.
- Commander Cherf advised we need to file a tax ID status via National, and he made contact with Tom Neff to have him contact National to request this status to place us in a 501c status. Still being worked on.

### New Business:

#### Good of the Legion:

Suggestion to send out a reminder for the meeting a week in advance.

**Closing:** Commander Kotas There being no further business to come before the membership the meeting was adjourned at 20:05 with the proper closing ceremonies being observed.

**The next meeting is 21 May 2019, 19:00.**



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Prepared and submitted by: Ron McCall, Adjutant.

**ROLLING MINUTES (Used to capture significant agreements and/or votes of a permanent nature unless later eliminated or changed by membership or the Executive Committee as is allowed). This document will form a part of each monthly meeting minutes to be used for quick reference as may be needed.**

- The Post Commander is granted \$250 in discretionary expense spending per transaction. (From June 16, 2015, General Membership meeting minutes).
- Emergency expense funding, such as the breakdown of the building furnace or A/C unit. As long as the Club Room manager, or the building chairperson, contacts the board to advise of the emergency situation, then the emergency funding will be authorized. This is different than say the cost to resurface the parking lot, which is not an emergency situation that would be presented to General Membership for review and approval. (From June 16, 2015, General Membership meeting minutes).
- A policy has been implemented that any person that financially obligates the Post for non-emergency related expenses, aside from the Commander's \$250 discretionary expense authorization, without the prior consent of the general membership, can be held personally liable for the expense. (From July 14, 2015, Executive Committee meeting minutes).
- The Executive Board decided the start date for new officers will be the 1<sup>st</sup> Executive Board meeting following the election process. This will allow the incoming officers to coordinate with the departing officers the passing of the office. (From June 14, 2016, Executive Committee meeting minutes).
- The Executive Board decided in regards to the election vote process, tie breakers will be determined by a re-vote of present members, and the Post Commander will not cast a vote. (From June 14, 2016, Executive Committee meeting minutes).
- General membership voted to allow a listing of Legion member names in local publications designed to honor them for their service to our country, during such times as Memorial Day and the 4<sup>th</sup> of July holidays. (From June 21, 2016, General Membership meeting minutes).
- The Executive Board has agreed, in regards to the Poppy Fund monetary distribution process, the poppy chairperson has sole distribution authority up to \$500. Anything over \$500 will require the concurrence of the Finance Officer, unless the Finance Officer is unavailable. In the event the Finance Officer cannot be contacted, then the poppy chairperson must obtain concurrence of one other Executive Board member prior to distribution of the funds. (From February 15, 2017, Executive Committee meeting minutes).
- Commander Cherf advised that Senator Rumstead's office contacted him for an email list of members so his office can send out a note of thanks to all veterans of our Post for Veterans Day. It was decided by membership that we would not release our emails to a political office. However, the Adjutant will be the gate keeper of emails from State or other government entities that would be distributed to members by the Adjutant via the Post's email address. (From October 17, 2017, General Membership meeting minutes).
- The membership voted to restrict \$10,000 from the General Fund for use to renovate the Club Room lavatories to make them handicap accessible. (From April 17, 2018, General Membership meeting minutes).



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- A \$20,000 CD was purchased out of the General Fund balance with membership approval at the August meeting. (From September 18, 2018, General Membership meeting minutes).