



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Adjutant Notes – Regular Membership Meeting – Milford POST 216

Commander Cherf called the meeting to order at 19:00, Tuesday 17-May-2016.

Opening Ceremonies observed.

ROLL CALL OF OFFICERS:

Title	Name	Present	Excused	Absent
Commander	Rich Cherf	X		
Senior Vice Commander	John Schimetz	X		
Junior Vice Commander	Jerry Guest		X	
Adjutant	Dennis Dobransky	X		
Finance Officer	Ray Williams	X		
Chaplain	Tom Kemper	X		
Historian	Vacant			
Sergeant-at-Arms	Ed Merritt	X		
Exec. Committee	John Robinson	X		
Exec. Committee	Robert Matheson		X	
Exec. Committee	Sam Poel	X		
Exec. Committee Aux	Cathy Merritt	X		
Exec. Committee SAL	Mike McDonnell	X		

Guests: Cathy Merritt, Auxiliary President; Mike McDonnell, SAL; Gaby Cherf; Claudia Schimetz; Maria Williams; Barb Cooley; Hanne Bishop

Approval of Minutes:

Review of Regular Membership meeting minutes from 15 March 2016. Motion to accept by Reddeman, second by Poel. No discussion and no corrections. Voice vote passes.

Review of Executive Committee minutes from 4 May 2016. Motion to accept by Moore, second by Welbaum. No discussion and no corrections. Voice vote passes.

Motion to suspend the regular meeting for a special presentation to Sgt. Allen DeVoll, WWII Army veteran by Williams, second by Poel. No discussion. Voice vote passes. Sgt. DeVoll was presented with a special cane, made by the Michigan Woodcarvers Association, recognizing his military service during combat operations in Europe. Motion to resume regular meeting by Poel, second by Robinson. No discussion. Voice vote passes.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Reports of Officers:

Sr. Vice Commander: Schimetz. No report.

Jr. Vice Commander: Guest. Excused. No report.

Finance Officer: Williams. For the month ended April 30, 2016, total income was \$41,581; Cost of Goods Sold \$28,416; Gross Profit \$13,165; Expenses \$9,753; Net Income = \$3,411. YTD net income = \$8,507. General Fund balance = \$40,657; Special (poppy) Fund balance = \$5,617. All May bills received to date have been paid. Also, the Post is projecting upcoming liabilities of \$16,937 to include an un-yet paid \$1,000 awarded scholarship, \$2,000 for upcoming scholarships; \$325 for Legion baseball; \$200 for the kid's Easter party; \$3,365 for the roof repair; \$300 for poppy mailing; \$750 for tank painting; \$650 for Boy's State; \$700 for video security system repair; \$100 for donated steak dinners; \$600 to replace flags on Commerce St; and \$6,947 for parade expenses. Most of April's net income is from parade donations, and all but \$900 of the YTD net income is from parade donations, as the donations for the parade to date total \$7,590. Motion to accept the report subject to future audit by Lloyd, second by Neff. No discussion. Voice vote passes.

Chaplain: Kemper. No report.

Service Officer: Reddeman/Dykstra. No report.

Historian: Vacant. No report.

Adjutant: Dobransky. No report.

Auxiliary: Cathy Merritt. Are sponsoring (3) girls to Girl's State, (2) from Lakeland High, and (1) from Milford High. Also, (3) more applications were submitted, (2) from the International Academy, and (1) from Milford High, and these applications will be sent to Department for sponsorship. Also, Girl's State tea was hosted at the Post on April 24, with 12 girls and their parents from across Oakland county were in attendance to discuss what to expect at Girl's State. Also, all set to provide lunch at the Memorial Day parade.

SAL: McDonnell. Last burger night is May 19; the first steak night is May 26, and continues on the 3rd Thursday of each month through September. Also, the SAL golf outing is set for August 21.

Committee Reports:

Membership: Kotas. We currently have 473 members on the roster, with 443 that are in good standing. Of the 473 members, 419 have paid their 2016 dues, in excess of the 100% goal at this point in time. Also, we are second in District with the number of members, Royal Oak being first. Member transfers: Thomas L. Mosier, Army, Vietnam. Also, Dennis E. Carpenter, USAF, Vietnam. Motion by Kemper to accept the transfers, second by Lloyd. No discussion. Voice vote passes.

Color Guard: Robinson. Advised the Color Guard attended 8 events so far this month, with several events coming up.

Honor Guard: Robinson for Chowanec. Advised (7) internments were held this past month at GLNC, plus (1) at Milford Memorial.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Poppy: N. Tibbs. The Poppy drive will be May 19, 20 and 21. Still need volunteers and there is a sign-up sheet in the Club Room.

Honor Walk: Gary Dykstra. No report.

Memorial Day Parade: Joe Salvia. Advised all is falling into place for a successful parade. Advised membership of several items/events that will be occurring, and discussed logistics.

Education and Scholarship: Skip Davison. Advised students, one each from Milford & Lakeland High, have been selected by the committee, based on reading of the submitted essays. On May 19, Skip is going to Lakeland High to award the student the scholarship, and on May 25 he is going to Milford High for the same purpose. The students are aware they must attend an upcoming membership meeting to read their essay to membership to then receive the \$1,000 scholarship check.

Boys State: E. Merritt. Advises there will be (6) boys from the area going to Boy's State, with (4) being sponsored from the Post (2 from Legion & 2 from SAL), and the other (2) from the Oakland county Post.

Bingo: McDonnell. April 2016: Gross Bingo \$12,321; Gross tickets \$15,934; Ticket Prizes \$12,221; Bingo Prizes \$8,280; Gross Profit \$7,242; Deposit tickets \$3,713; Deposit Bingo \$3,531. Beginning check book balance \$2,102. Ending check book balance \$2,251. Bingo turned over a check to the Legion for \$3,000. Motion to accept pending any corrections by Lloyd; second by Emiline. No discussion. Voice Vote passes.

Club Room: McDonnell. April 2016: Gross Income \$7,964. Cost of Goods Sold \$2,780; Gross Profit \$5,184; Expenses \$5,719. Net (Loss) = (\$535). Motion to accept pending any corrections by Neff, second by Lloyd. Discussion: Net loss due to MESC, liquor license, and other taxes and fees payable each April. No further discussion. Voice Vote passes.

Charitable Gaming Tickets: McDonnell. April 2016: Beginning check book balance \$881. Ending check book balance \$1,148. Motion to accept pending any corrections by Robinson, second by Emiline. No discussion. Voice Vote passes.

American Legion Riders: McCall. He is the new Director for the Riders. Gearing up for the parade, will have riders in the parade. Flag retirement to be held on June 12 at the home of John & Claudia Schimetz. Also, a Euchre tournament at the Post on May 21.

House & Building: N. Tibbs. The Post clean-up was accomplished. J.W. Field Excavating donated all the mulch. Weed & grass killer has been placed where needed. The Legion picnic is set for August 6 at Camp Dearborn, shelters 8 & 9.

Scouts: Chris Cook. Absent. Per Commander Cherf, a cement pad has been poured on property for a new shed, the structure to be built in June. Also, the scout's trailer will be refurbished with structural repair and paint.

Old Business: A motion was made at a previous meeting by N. Tibbs to allow up to \$750 to paint the tank out front; second by E. Merritt, and the motion passed. This work is still to be completed, waiting on a window of time with no rain predicted.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Officer Annual Election

Commander Cherf requested that we suspend the meeting and requested a motion to conduct the Officer Elections. Motion made by Poel to suspend the regular meeting for the purpose of conducting the annual election of officers, second by Powers. No discussion. Voice vote passes.

Adjutant Dobransky advised only members in good standing can cast a vote, and membership cards were reviewed by the Sgt. at Arms, Ed Merritt, when each member signed the attendance log book. Also, all non-Legion members must vacate the room during the election process, and all guests and non-Legion members left the room. The paper ballot votes will be counted by (2) Legion members not running for office, and by the Judge Advocate, Tom Neff.

The following represents the results of the election process with (34) Legion members voting:

Commander: Present Commander Rich Cherf placed his name on the sign-up sheet that was posted in the Club Room, and accepts the nomination. There were no other names on the sign-up sheet, no letters of intent were received by the Adjutant, and there were no further nominations from the floor. Being Commander Cherf is running unopposed, Adjutant Dobransky cast a single vote representing the entire voting membership of the Post in favor of Commander Cherf to continue on as the Post Commander.

Adjutant (Dobransky) and Judge Advocate (Neff) appointments were made by newly elected Commander R. Cherf, and both accepted in concurrence of membership, with a motion by Salvia, second by Robinson for Dobransky to continue as Adjutant, and a motion by Lloyd, second by Poel for Neff to continue as Judge Advocate. No discussion. Voice vote passes.

Senior Vice Commander: John Schimetz and Ed Merritt both placed their names on the sign-up sheet that was posted in the Club Room, and both accept the nomination. No other nominations from the floor, and no letters of intent were submitted. A secret paper ballot was cast with Ed Merritt receiving the majority vote. Ed Merritt is now the new Senior Vice Commander.

Junior Vice Commander: Gary Dykstra placed his name on the sign-up sheet that was posted in the Club Room and accepts the nomination. There were no other names on the sign-up sheet, and no other nominations from the floor. However, Adjutant Dobransky did receive a letter of intent from the current Jr. Vice, Jerry Guest. A secret paper ballot was cast with Gary Dykstra receiving the majority vote. Gary Dykstra is now the new Junior Vice commander.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Finance Officer: Ray Williams and Mike Kotas both placed their names on the sign-up sheet that was posted in the Club Room, and both accept the nomination. There were no other names on the sign-up sheet, no other nominations from the floor, and no letters of intent were submitted. A secret paper ballot was cast with Mr. Williams receiving the majority vote. Mr. Williams will continue as the Post Finance Officer.

Chaplain: Tom Kemper placed his name on the sign-up sheet that was posted in the Club Room, and accepts the nomination. There were no other names on the sign-up sheet, no letters of intent were received by the Adjutant, and there were no further nominations from the floor. Being Mr. Kemper is running unopposed, Adjutant Dobransky cast a single vote representing the entire voting membership of the Post in favor of Mr. Kemper to continue on as the Post Chaplain.

Historian: Norm Tibbs placed his name on the sign-up sheet that was posted in the Club Room, and accepts the nomination. There were no other names on the sign-up sheet, no letters of intent were received by the Adjutant, and there were no further nominations from the floor. Being Mr. Tibbs is running unopposed, Adjutant Dobransky cast a single vote representing the entire voting membership of the Post in favor of Mr. Tibbs being the new Post Historian.

Sergeant-at-Arms: There were no names on the sign-up sheet that was posted in the Club Room. From the floor, Denny Lloyd nominated Past Commander Tony Puente, but Mr. Puente declined the nomination. Also, Joe Salvia nominated Ron McCall, and Mr. McCall does accept the nomination. Adjutant Dobransky had also received a letter of intent from Mr. McCall. No other nominations from the floor and no other letters of intent were submitted. Being Mr. McCall is running unopposed, Adjutant Dobransky cast a single vote representing the entire voting membership of the Post in favor of Mr. McCall being the new Sergeant-at-Arms.

Executive Committee Members with (3) members: There are (5) names on the sign-up sheet that was posted in the Club Room, these names being: Sam Poel, Denny Lloyd, Joe Bishop, Bill Colegrove, and John Robinson, and all (5) accept the nomination. There were no other names on the sign-up sheet. There are no other nominations from the floor. However, there is (1) letter of intent from Robert Matheson. Therefore, a secret paper ballot was cast with the following being elected to the Executive Committee: Bill Colegrove, John Robinson, and Joe Bishop.

Motion by Robinson to close out the election process and resume the regular membership meeting, second by Poel. No discussion. Voice vote passes.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

New Business: Commander Cherf advised that the July 4 parade is coming up, and would like to see participation from membership in the parade. Let him know if anyone is interested in marching in the parade so he can inform the parade coordinators of same. Names have to be submitted by early June.

The Post is allotted (8) delegates to the Department convention held June 22 to June 26. Dobransky advised the Post covers the cost of hotel and related expense for the delegates attending the convention. Ed Merritt and Ron McCall agreed to attend the convention to represent Post 216.

Commander Cherf solicited volunteers for several committee chairpersons, with the following results: Mike Kotas will stay on as **Membership** chairperson; John Robinson will continue as the **Americanism** chairperson; Skip Davison will continue as the **Education & Scholarship** chairperson; Chris Cook will continue as the Scouts chairperson; Tony Puente will continue as the **Legion Baseball** chairperson; Ed Merritt will continue as the **Boy's State** chairperson; Bonnie Welbaum agreed to be the **Publicity & Public Relations** chairperson; and Dobransky, Kotas & Williams agreed to be on the **Finance & Audit** committee.

Commander Cherf requested a motion to conduct another Post raffle, as the past raffles have been profitable. Robinson made a motion to allow \$500 toward the raffle start-up costs, second by Neff. Discussion: Where does the profit from the raffle go? To the General Fund. No further discussion. Voice vote passes.

Good of the Legion: Joe Bishop advised the DAV, Chapter 138, will be holding their meetings at the Post, meeting dates yet to be determined. However, he makes a motion to allow use of the hall free of rent for these meetings; second by Lloyd. No discussion. Voice vote passes.

Ed Merritt thanked the Post for their support and letter for him to be the Senior Vice Commander, 18th District. He was elected this past Sunday to this office.

Commander Cherf reviewed the goals he set forth for the past year, and we met 11 of the 12 goals. Commander Cherf then outlined several goals to accomplish in the coming year, to include: renewing & resealing the roof of the building; repaint the exterior & repair stucco; renovate the Club Room lavatories (the Riders have \$6,300 set aside to date for this); another raffle; Post clean-up; flag retirement; rent parking lot for Milford Memories; continue to add to the continuity folder; repair wheels on the canon; encourage Post activities, such as chili cook-off; and have our veterans share their military experiences in our newsletter.

Closing: Commander Cherf: There being no further business to come before the membership the meeting was adjourned at 21:00, with the proper closing ceremonies being observed.

The next meeting is 21 June, 2016, 19:00.

Prepared and submitted by: Dennis Dobransky, Adjutant



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

ROLLING MINUTES (Used to capture significant agreements and/or votes of a permanent nature unless later eliminated or changed by membership or the Executive Committee as is allowed). This document will form a part of each monthly meeting minutes to be used for quick reference as may be needed.

- The Post Commander is granted \$250 in discretionary expense spending per transaction. (From June 16, 2015, General Membership meeting minutes).
- Emergency expense funding, such as the breakdown of the building furnace or A/C unit. As long as the Club Room manager, or the building chairperson, contact the board to advise of the emergency situation, then the emergency funding will be authorized. This is different than say the cost to resurface the parking lot, which is not an emergency situation that would be presented to General Membership for review and approval. (From June 16, 2015, General Membership meeting minutes).
- A policy has been implemented that any person that financially obligates the Post for non-emergency related expenses, aside from the Commander's \$250 discretionary expense authorization, without the prior consent of the general membership, can be held personally liable for the expense. (From July 14, 2015, Executive Committee meeting minutes).
- The Executive Board decided the start date for new officers will assume office at the 1st Executive Board meeting following the election process. This will allow the incoming officers to coordinate with the departing officers the passing of the office. (From June 14, 2016, Executive Committee meeting minutes).
- The Executive Board decided in regards to the election vote process, tie breakers will be determined by a re-vote of present members, and the Post Commander will not cast a vote. (From June 14, 2016, Executive Committee meeting minutes).