



POST #216  
Ernest F. Oldenburg, The American Legion  
510 West Commerce Road, Milford, MI 48381  
www.milfordlegion216.org

**Adjutant Notes – Regular Membership Meeting – Milford POST 216**

Commander Cherf called the meeting to order at 19:00, Tuesday 15-March-2016.

Opening Ceremonies observed.

**ROLL CALL OF OFFICERS:**

Title	Name	Present	Excused	Absent
Commander	Rich Cherf	X		
Senior Vice Commander	John Schimetz	X		
Junior Vice Commander	Jerry Guest	X		
Adjutant	Dennis Dobransky		X	
Finance Officer	Ray Williams	X		
Chaplain	Tom Kemper	X		
Historian	Vacant			
Sergeant-at-Arms	Ed Merritt	X		
Exec. Committee	John Robinson	X		
Exec. Committee	Robert Matheson	X		
Exec. Committee	Sam Poel	X		
Exec. Committee Aux	Cathy Merritt	X		
Exec. Committee SAL	Mike McDonnell	X		

**ADJUTANT NOTE REGARDING THESE MINUTES: THE VOICE RECORDING OF THE MARCH 15, 2016, GENERAL MEMBERSHIP MEETING WAS INADVERTENTLY ERASED; THEREFORE, THE MINUTES WERE CREATED USING HANDWRITTEN NOTES AS PREPARED BY SCOTT HUNGERFORD, ALONG WITH OTHER WRITTEN DOCUMENTS. ANY SIGNIFICANT OMISSIONS THAT MAY HAVE OCCURRED CAN BE ADDED AS A CORRECTION TO THESE MINUTES DURING THE APRIL 19, 2016, GENERAL MEMBERSHIP MEETING.**

Guests: Cathy Merritt, Auxiliary President; Mike McDonnell, SAL

**Approval of Minutes:**

**Review of Regular Membership** meeting minutes from 16 February 2016. Motion to accept by Robinson, second by Neff. No discussion and no corrections. Voice vote passes.

**Review of Executive Committee** meeting minutes from 1 March 2016. Motion to accept by Robinson, second by Matheson. Discussion: General discussion surrounding storage of documents, and T. Neff offered to store the documents in the basement of his office. No further discussion and no corrections. Voice vote passes.



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### Reports of Officers:

**Sr. Vice Commander:** Schimetz. No report.

**Jr. Vice Commander:** Guest. Is working on putting together a list of contacts for the Memorial Day parade and for the annual picnic, to be included in the Commander's continuity folder.

**Finance Officer:** Williams. For the period ended February 29, 2016, total income was \$30,251; Cost of Goods Sold \$20,183; Gross Profit \$10,067; Expenses \$10,034; Net Income = \$34. YTD net income (Loss) = (\$753). General Fund balance = \$30,544; Special (poppy) Fund balance = \$5,677. All March bills received have been paid to date. Also, the Post is projecting upcoming liabilities of \$8,850 to include an un-yet paid \$1,000 awarded scholarship, \$2,000 for upcoming scholarships; \$325 for Legion baseball; \$200 for the kid's Easter party; \$3,365 for the roof repair; \$560 for poppy costs and mailing; \$750 for tank painting; and \$650 for Boy's State. Despite the roof repair down payment of \$1,535, we ended the month in the black. Also, Laffs at the Legion netted the Post over \$1,000 profit. Motion to accept the report subject to future audit by Neff; second by Robinson. No discussion, voice vote passes.

**Chaplain:** T. Kemper. Continues to meet with Past Chaplain, Archie Noon. Also, Tom Neff's wife is going into surgery and our prayers go out to Tom and his wife for a successful surgery.

**Service Officer:** Reddeman. Absent. No report.

**Historian:** Vacant. No report.

**Adjutant:** Hungerford for Dobransky. Read letters of thanks from Miracle Quilts for the WWII veterans dinner, and from Laffs at the Legion. Also, a letter from Wilwin Lodge seeking a donation to support their efforts. Motion by Neff to provide a \$250 donation; second by Robinson. No discussion, voice vote passes.

**Auxiliary:** Cathy Merritt. The kid's Easter party is set for March 20 from 1-3pm. Also, a year-end report was submitted to include VA&R volunteer hours = 836 hours; and \$1,000 donated toward this cause. There was \$2,500 in poppy donations received. Blood drives netted 58 pints of blood for the Red Cross. Two girls were sponsored for Girls State. Community service volunteer hours = 300 hours, and \$1,000 was donated toward this cause. Also, Memorial Day parade activities were provided to include lunch after the parade, and the distribution of carnations for veterans.

**SAL:** McDonnell. Hamburger night every Thursday from 5-8pm, but comes to an end on May 19 for the summer. May 26 is the 1<sup>st</sup> monthly steak night.

### Committee Reports:

**Membership:** Kotas. We currently have 471 members on the roster, with 441 that are active having paid 2015 or 2016 dues, and 403 have already paid their 2016 dues. Also, Mike is working on a welcome letter for new members.

New Member: Lawrence S. Scheuher, Marines, Vietnam.

Transfer Members: James W. Yawn, Army, Korea; Bryon D. Gerwolds, Army, Gulf War; Gregory M. Wills, Army, Vietnam; and Vernard C. Manis, Navy, Vietnam.

Motion by Kotas to accept the new members and transfers; second by Robinson. No discussion.

Voice vote passes.



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**Color Guard:** Robinson. Advised the Color Guard was selected to participate in a special event on April 2 at the Great Lakes National Cemetery.

**Honor Guard:** Chowaniec. Advised 6 internments were held this past month at GLNC.

**Poppy:** N. Tibbs. Advised we helped two veterans in need. Also, the Poppy drive will be May 19, 20 and 21. N. Tibbs made a motion to allow up to \$300 for a mass mailing for this cause; second by Robinson. No discussion, voice vote passes.

**Honor Walk:** Gary Dykstra. No recent installations.

**Memorial Day Parade:** Joe Salvia. Absent. No report.

**Education and Scholarship:** Motion by Robinson to provide two \$1,000 scholarships, one each for students from Milford & Lakeland high schools, using the same criteria as the past; second by Matheson. No discussion. Voice vote passes.

**Boys State:** E. Merritt. Still on track with applications submitted to Lakeland and Milford High. Four students will be meeting with Ed in April. E. Merritt makes a motion to allow two students to attend Boys State at a cost of \$325 per student for a total of \$650; second by Robinson. No discussion. Voice vote passes.

**Bingo:** McDonnell. February 2016: Gross Bingo \$8,488; Gross tickets \$9,487; Ticket Prizes \$7,708; Bingo Prizes \$6,186; Gross Profit \$3,736; Deposit tickets \$1,779; Deposit Bingo \$1,942. Beginning check book balance \$1,763. Ending check book balance \$1,617. Bingo turned over a check to the Legion for \$1,500. Motion to accept pending any corrections by Poel; second by N. Tibbs. No discussion. Voice Vote passes.

**Club Room:** McDonnell. February 2016: Gross Income \$7,976. Cost of Goods Sold \$2,465; Gross Profit \$5,511; Expenses \$4,713. Net Income = \$798. Motion to accept pending any corrections by Neff, second by Poel. No discussion. Voice Vote passes.

**Charitable Gaming Tickets:** McDonnell. February 2016: Beginning check book balance \$457. Ending check book balance \$662. Motion to accept pending any corrections by Neff, second by Matheson. No discussion. Voice Vote passes.

**American Legion Riders:** Cherf. Riders are holding a chili cook-off on Saturday, March 19. The Riders have \$6,059 saved to date for the bathroom renovation. The Riders will be hosting an outdoor Post clean-up on May 14, all volunteers are welcome. Also, a Euchre tournament will be held in the Club Room on April 16.

**House & Building:** N. Tibbs. The flat roof repair work will be scheduled as soon as the weather permits. A down payment has been issued to the selected contractor.

**Scouts:** Chris Cook. Absent. No report.



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**Old Business:** Discussion occurred regarding the need to increase membership dues due to an increase in dues passed by National and possibly by Department. Motion by N. Tibbs to increase membership dues from the current \$40 to \$50; second by Poel. No discussion. Voice vote passes.

Election notices and meeting dates for 2016 have been issued to general membership via a mass mailing and electronically via email.

**New Business:** A motion was made by N. Tibbs to allow up to \$750 to paint the tank out front; second by E. Merritt. No discussion. Voice vote passes.

Community Sharing would like the use of the hall free of rent for an upcoming event. Motion by N. Tibbs to allow use of the hall free of rent for this event; second by Poel. No discussion. Voice vote passes.

A motion was made by Robinson to allow the hanging of plaques and awards on the walls in the back of the hall; second by Neff. General discussion occurred. A hand vote occurred with 14 yes votes and 4 no votes. Motion passes.

A presentation by E. Merritt on behalf of the 18<sup>th</sup> District took place in that our Post has achieved 100% membership.

**Good of the Legion:** There will be a memorial service for departed comrades during the April 17 District 18 meeting.

There were other items mentioned but the notes were not clear, and no voice recording of the meeting was available.

**Closing:** Commander Cherf: There being no further business to come before the membership the meeting was adjourned at 20:58, with the proper closing ceremonies being observed.

**The next meeting is 19 April, 2016, 19:00.**

Prepared and submitted by: Dennis Dobransky, Adjutant



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**ROLLING MINUTES (Used to capture significant agreements and/or votes of a permanent nature unless later eliminated or changed by membership or the Executive Committee as is allowed). This document will form a part of each monthly meeting minutes to be used for quick reference as may be needed.**

- The Post Commander is granted \$250 in discretionary expense spending per transaction. (From June 16, 2015, General Membership meeting minutes).
- Emergency expense funding, such as the breakdown of the building furnace or A/C unit. As long as the Club Room manager, or the building chairperson, contact the board to advise of the emergency situation, then the emergency funding will be authorized. This is different than say the cost to resurface the parking lot, which is not an emergency situation that would be presented to General Membership for review and approval. (From June 16, 2015, General Membership meeting minutes).
- A policy has been implemented that any person that financially obligates the Post for non-emergency related expenses, aside from the Commander's \$250 discretionary expense authorization, without the prior consent of the general membership, can be held personally liable for the expense. (From July 14, 2015, Executive Committee meeting minutes).
- A policy has been implemented putting newly elected officers in place immediately following the general membership meeting held on the day of the annual election of officers. (From July 14, 2015, Executive Committee meeting minutes).