



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Adjutant Notes – Regular Membership Meeting – Milford POST 216

Commander Cherf called the meeting to order at 19:00, Tuesday 16-February-2016.

Opening Ceremonies observed.

ROLL CALL OF OFFICERS:

Title	Name	Present	Excused	Absent
Commander	Rich Cherf	X		
Senior Vice Commander	John Schimetz		X	
Junior Vice Commander	Jerry Guest	X		
Adjutant	Dennis Dobransky		X	
Finance Officer	Ray Williams		X	
Chaplain	Tom Kemper	X		
Historian	Vacant			
Sergeant-at-Arms	Ed Merritt	X		
Exec. Committee	John Robinson	X		
Exec. Committee	Robert Matheson	X		
Exec. Committee	Sam Poel	X		
Exec. Committee Aux	Cathy Merritt	X		
Exec. Committee SAL	Mike McDonnell	X		

Guests: Cathy Merritt, Auxiliary President; Mike McDonnell, SAL; Bear Hall; Kandy Guest

Approval of Minutes:

Review of Regular Membership meeting minutes from 19 January 2016. Motion to accept by Neff, second by Matheson. No discussion and no corrections. Voice vote passes.

Review of Executive Committee meeting minutes from 10 February 2016. Motion to accept by Poel, second by Robinson. Discussion: General discussion regarding Poppy Fund, and Commander Cherf requested that the Poppy Fund chairperson, Norm Tibbs, attend the next Executive Board meeting to discuss possible mass mailing and costs. No further discussion and no corrections. Voice vote passes.



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Reports of Officers:

Sr. Vice Commander: Schimetz. Excused. No report.

Jr. Vice Commander: Guest. Call from Sally related to Laughs at the Legion. She wanted to know maximum capacity of the hall, as they have sold 135 tickets to the event to date. The hall capacity is 185 persons. Also, a 50/50 raffle may be held at the event, but Jerry to verify if this is okay with Sally.

Finance Officer: Williams. Excused, but provided the following report via email. For the period ended January 31, 2016, total income was \$30,377; Cost of Goods Sold \$19,182; Gross Profit \$11,195; Expenses \$11,981; Net Income (Loss) = (\$786). YTD net income (Loss) = (\$786). General Fund balance = \$29,588; Special (poppy) Fund balance = \$7,095. All February bills received have been paid to date. Also, the Post is projecting upcoming liabilities of \$3,307 to include an un-yet paid \$1,000 awarded scholarship, pending the student coming to one of our meetings; and \$2,307 for hall renovation work. This report has been submitted subject to future audit.

Chaplain: T. Kemper. Paul Lehr is not doing well, thoughts and prayers go out to Paul. Daniel Larkin had a successful by-pass operation, and is doing good, continued prayers for a speedy recovery. Also, the grandson of Mike Kotas is ill, and our thoughts and prayers are with Mike's grandson. Also met with Past Chaplain, Archie Noon, and he is doing well.

Service Officer: Reddeman. Absent. No report.

Historian: Vacant. No report.

Adjutant: Hungerford for Dobransky. No report.

Auxiliary: Cathy Merritt. The kid's Easter party is set for March 20 from 1-3pm. Needs a motion to allow up to \$200 to help cover the costs associated with the party. Motion by Robinson, second by Neff, to allow up to \$200 for the party. No discussion. Voice vote passes. Also, 4,000 poppies have been ordered, same amount as last year, at a cost of \$520. The cost will be shared 50/50 between the Legion and the Auxiliary. Motion by N. Tibbs, second by E. Merritt, to reimburse \$260 to the Auxiliary for the Legion's portion of the cost. No discussion. Voice vote passes.

SAL: McDonnell. Hamburger night every Thursday from 5-8pm. Commander Cherf advised that during 2015, the SAL donated over \$8,600 to various charities and Legion supported events, such as Boys State, Golf outing, scholarships, etc. Well done!!

Committee Reports:

Membership: Kotas. Absent. Commander Cherf advised he had received a letter from a new member who was upset he had not received a welcome letter. Commander Cherf and Mike Kotas have been working on a letter to use to welcome new members to the Post. Hungerford read a report from Kotas that we currently have 466 members on the roster, with 434 that are active having paid 2015 or 2016 dues, and 392 have already paid their 2016 dues.

New Members: Robert P. Boring, USAF, Lebanon / Grenada; Gulf War; Tina-Marie M. Hurite, Army, Gulf War; Jane E. Bowler, Army, Gulf War.

Transfer Members: James W. Yawn, Army, Korea

Motion by Hungerford to accept the new members and transfers; second by Neff. No discussion. Voice vote passes.



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Color Guard: Robinson. Advised the Color and Honor guards were selected for high honors at the national cemetery to provide the Color Guard for special services (Had difficult time hearing recording for further details) .

Honor Guard: Chowaniec. Advised 2 internments were held this past month at GLNC.

Poppy: N. Tibbs. Advised we helped 1 veteran with his DTE bill. Also, the Poppy drive will be May 19, 20 and 21, and volunteers will be needed for the drive, sign-up sheets in the Club Room.

Honor Walk: Gary Dykstra. No recent installations.

Memorial Day Parade: Joe Salvia. Moving forward with plans. No details provided.

Education and Scholarship: Davison. Absent. No report. Note: We have heard from the Milford High recipient and he will be attending a meeting this summer to be presented with the \$1,000 check.

Boys State: E. Merritt. Still on track with applications submitted to Lakeland and Milford High, and plans to make a visit to them by the end of February.

Bingo: McDonnell. January 2016: Gross Bingo \$8,703; Gross tickets \$10,546; Ticket Prizes \$7,382; Bingo Prizes \$6,712; Gross Profit \$4,720; Deposit tickets \$3,164; Deposit Bingo \$1,561. Beginning check book balance \$1,019. Ending check book balance \$1,763. Bingo turned over a check to the Legion for \$2,500. Motion to accept pending any corrections by Neff, second by E. Merritt. No discussion. Voice Vote passes.

Club Room: McDonnell. January 2016: Gross Income \$7,342. Cost of Goods Sold \$2,581; Gross Profit \$4,761; Expenses \$6,065. Net Income (Loss) = (\$1,304). Motion to accept pending any corrections by Neff, second by Poel. No discussion. Voice Vote passes.

Charitable Gaming Tickets: McDonnell. January 2016: Beginning check book balance \$1,224. Ending check book balance \$457. Gaming turned over a check to the Legion for \$1,000. Motion to accept pending any corrections by Neff, second by Matheson. No discussion. Voice Vote passes.

American Legion Riders: Cherf. Riders are holding a chili cook-off on Saturday, March 19. The Riders donated \$1,698 toward veteran related events during 2015. Also, volunteered time at various events related to the Post and external to the Post. The Riders also are involved with the Post exterior clean-up in the spring, and the flag retirement ceremony. Also, the Riders received a plaque related to donations provided to the American Legion Legacy Scholarship program. The plaque will be displayed in the Post along with other awards and plaques.

House & Building: N. Tibbs. Advised of a roof leak in the upstairs ladies bathroom. One company, Encore, quoted \$2,925 to do a basic temporary repair. Another company, Advanced Commercial, has bid \$4,386 to do a complete roof repair, or \$3,270 to just correct the leak. N. Tibbs makes a motion to spend the \$4,386 to do the job right so it will last for years to come, second by Neff. Discussion: Any warranty on the work? No, not on the temporary work, but this is an immediate need. T. Neff read the Advanced Commercial bid for \$4,386 to membership with general discussion pertaining to same, in comparison to the temporary repair bids. No further discussion. Voice vote passes for the \$4,386 bid.

Scouts: Chris Cook. Absent. No report. Commander Cherf advised that an invite will be extended to the scouts to attend the kid's Easter party.



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Old Business: Commander Cherf. Advised the Promissory Note related to the loan between the ALR and the Legion has been signed off on, as the loan has been paid in full, and this is now a closed matter.

Also, the potential for a membership dues increase that will be discussed and voted upon at the March 2016 membership meeting, as called for in the Post By-Laws. With National raising dues by \$5, and Department likely to do the same, the Post would stand to lose \$1,200 on the cost of Membership without a Post dues increase.

Election notices and meeting dates for 2016 have been issued to general membership via a mass mailing and electronically via email.

A chili cook-off will be held on March 19.

New Business: Commander Cherf advised that R. Nevorski is working on getting the tank painted for about \$500.

A euchre tournament will be taking place on April 16 in the Club Room at an entry cost of \$10. T. Puente made a motion to pay \$325 to cover the cost of Legion Baseball insurance, second by N. Tibbs. Discussion: General discussion about why the Post is asking for information as to why we should pay for this cost, knowing this is an annual expenditure. The reason is basically so general membership is aware of the Post expenses. Puente advised that the baseball team is looking to travel more this year to local communities. No further discussion. Voice vote passes.

Good of the Legion: N. Tibbs advises that E. Merritt is looking to run for the 18th District Second Vice Commander office for 2016/2017, and is requesting a letter of support from the Post. N. Tibbs made a motion to have the Post Adjutant send a letter of support to the 18th District, second by Puente. No discussion. Voice vote passes.

E. Merritt advised that there will be Service Officer training to be held at the Berkley Post No. 374, on March 13 at 2pm. This is for current Service Officers, or for those looking to run for the Service Officer position.

Closing: Commander Cherf: There being no further business to come before the membership the meeting was adjourned at 20:20, with the proper closing ceremonies being observed.

The next meeting is 15 March, 2016, 19:00.

Prepared and submitted by: Dennis Dobransky, Adjutant



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ROLLING MINUTES (Used to capture significant agreements and/or votes of a permanent nature unless later eliminated or changed by membership or the Executive Committee as is allowed). This document will form a part of each monthly meeting minutes to be used for quick reference as may be needed.

- The Post Commander is granted \$250 in discretionary expense spending per transaction. (From June 16, 2015, General Membership meeting minutes).
- Emergency expense funding, such as the breakdown of the building furnace or A/C unit. As long as the Club Room manager, or the building chairperson, contact the board to advise of the emergency situation, then the emergency funding will be authorized. This is different than say the cost to resurface the parking lot, which is not an emergency situation that would be presented to General Membership for review and approval. (From June 16, 2015, General Membership meeting minutes).
- A policy has been implemented that any person that financially obligates the Post for non-emergency related expenses, aside from the Commander's \$250 discretionary expense authorization, without the prior consent of the general membership, can be held personally liable for the expense. (From July 14, 2015, Executive Committee meeting minutes).
- A policy has been implemented putting newly elected officers in place immediately following the general membership meeting held on the day of the annual election of officers. (From July 14, 2015, Executive Committee meeting minutes).