



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

Adjutant Notes – Executive Committee Meeting – Milford POST 216

Commander Cherf called the meeting to order at 19:00 on Wednesday, 13-January-2016.

ROLL CALL OF MEMBERS:

Title	Name	Present	Excused	Absent
Commander	Rich Cherf	X		
Senior Vice Commander	John Schimetz		X	
Junior Vice Commander	Jerry Guest	X		
Adjutant	Dennis Dobransky		X	
Finance Officer	Ray Williams	X		
Chaplain	Tom Kemper	X		
Historian	Vacant			
Sergeant-at-Arms	Ed Merritt		X	
Exec. Committee	John Robinson	X		
Exec. Committee	Robert Matheson		X	
Exec. Committee	Sam Poel		X	
Exec. Committee Aux	Cathy Merritt	X		
Exec. Committee SAL	Mike McDonnell		X	

Guests: Mike Kotas; Scott Hungerford (filling in for Dobransky)

New Business: Poppy Fund Raising will be May 19, 20 and 21. Cathy indicated that the Poppies and cans are all available and indicated that there will be a sign-up sheet posted in the club room closer to the event. We would like to start looking for volunteers in April. Like this to be listed in the minutes until after it occurs to keep it in everyone's thoughts. Board would prefer that we not do a mass mailing to membership for donations as the fund is currently strong and can probably be adequately maintained by using volunteers on the street. If the Poppy Chair decides that a mass mailing is necessary it will only be done using the bulk mailing permit.

Continuity Folder: Commander Cherf indicated that he has started a continuity folder to assist his successor in transitioning into the Commander position. Items included in the folder so far include: Bulk Mailing Permits, Hall Rentals Procedures, Raffle License, Memorial Day Parade, copies of annual certification of Army Material and Triennial Inventory Certification for the Ceremonial Rifles. Commander Cherf also requested Jerry Guest provide an outline to assist with planning next year's WWII event.

Hall Painting: Hall is to be painted 1/16/16 at 8AM. Bear Hall was able to solicit a donation of 16 gallons of paint (2 colors) and if needed we can get 9 more gallons. 10 to 15 people have indicated that they will volunteer. Post will provide lunch and drinks.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

The hall floor has been sanded and resealed by a volunteer that only requested reimbursement for supplies costing \$200.

N. Tibbs is working on obtaining a 2nd bid to repair the roof, current bid is in excess of \$3,500.

Hanging of plaques will need to occur after the hall has been repainted.

Parade Planning: In December, Joe Salvia provided the Executive Board an outline of events and actions for the Memorial Day Parade. Still early, but we will look to Joe to brief us in the future of Post's responsibilities.

Funds Solicitation: It was discussed that solicitations for sponsoring American Legion Baseball; Boy's State; Scholarships; etc., will be done at a general membership meeting. The Executive Board would like the respective chairman to give a little back ground of what the Post is actually supporting, at a General Membership meeting. Commander Cherf asked C. Merritt to pass it on to E. Merritt for Boys State, and he has sent an email to Skip Davison (Education Chair) and Tony Puente (Baseball Chair) notifying them of this requirement. The Board feels that the General Membership has a right to know what the Post is spending funds on, and at what cost.

Email Notifications: The Board recognizes email is a very effective tool in getting the word out to the general membership related to upcoming Post events.

The Board indicated that it would be nice if each respective unit within the Post did a quick recap of the different things they did and supported during 2015. It probably would be appropriate to include this in the next Post newsletter, and at a General Membership meeting, so membership knows the Post is active.

General Election materials were completed by Dobransky and are in the office. We will be doing a bulk mailing in February and Dobransky will also be sending out email notices.

The Riders will be hosting a chili cook-off on Saturday, March 19. More information to follow.

C. Merritt advised the American Legion Mid-Winter Conference is February 12 and 13 in Flint, at the Holiday Inn on Hill Road.

Membership: Mike Kotas advised the Post has surpassed the Department goal of 100% in December, and will be receiving 10 pounds of coffee from Dunkin Donuts via Department. The coffee will be put down in the bar area primarily to support the Honor Guard. We should hit over 400 members this year.



POST #216
Ernest F. Oldenburg, The American Legion
510 West Commerce Road, Milford, MI 48381
www.milfordlegion216.org

John Robinson brought up the issue of saluting at meetings. His research with National and the State of Wisconsin suggests the only time you need to salute at a meeting is at the beginning, the end, and when you leave and re-enter the meeting room. John will provide a print-out of the protocol related to this issue that was brought up at the December 2015, General Membership meeting.

John Schimetz indicated that he may not be available for the February and March meetings. Commander Cherf's work schedule is still unplanned; therefore, Jerry Guest was informed that he may have to step in. The order of succession was discussed in the event Jerry is also absent.

Old Business: Ray Williams indicated that one of the \$1,000 scholarship selectees, David Vernon from Lakeland High School, still has not come in to a meeting to accept his money. It was discussed and determined that there should be a time limit. The Board believes that if the individual cannot make it to the Post by end of August the scholarship should be forfeited. Commander Cherf to email Skip Davison to ask him to pass this on to the recipient, or to provide this individual's address so the Adjutant can send him a letter.

Jerry Guest advised Laughs at the Legion will be held at the Post on February 20. It is up to the Post to obtain a liquor license for this event. Butch Maxwell indicated in a conference call that he will assist in organizing the event, and he is to contact Commander Cherf to determine what resources he needs from the Post.

The meeting ended at 20:30. Date of the next meeting is yet to be determined.

Prepared and submitted by: Dennis Dobransky, Adjutant